



## Investigating Alleged Offences

A half day in-house course aimed at all officers involved in investigating alleged offences which may result in criminal proceedings.

### Course Content

- Investigation Plans & File Management
- Gathering Evidence
- Contemporaneous Notes
- Police & Criminal Evidence Act – cautions, searching premises, seizure of property etc.
- Taking witness statements from 3<sup>rd</sup> parties
- Interviews
- Preparing a file for Legal Officers
- Code for Crown Prosecutors

### Cost

Half day course for up to 10 delegates	£500 + VAT
Additional delegates	£65 + VAT
Travel	45p per mile plus provision of overnight accommodation where necessary

Please contact Louise Humphreys if you would like to discuss arranging this course or tailoring it to meet your specific requirements.